



Kelsale Village Hall

Registered Charity No. 267376

**Kelsale Village Hall Management Committee Meeting
SATURDAY 5 JUNE 2021 at 10.30 AM in the Main Hall, Kelsale Village Hall**

AGENDA

- 1. Welcome and introduction – the Committee and persons in attendance**
- 2. Apologies for absence**
- 3. Declarations of interest**
- 4. Minutes of the last meeting - matters arising**
- 5. Treasurer's Report**
 - a. Finances
 - b. 100 Club
 - c. Insurance
 - d. Report from grant funding sub-group
- 6. Report on building condition**
- 7. Risk assessment**
- 8. Report from Social Club**
- 9. Report on Emergency Respite Centre**
- 10. Report on uses of the village hall and meeting of website and social media subcommittee**
 - Reopening**
 - Events**
 - Parties/Weddings etc**
- 11. Car boot sale**
- 12. Correspondence**
- 13. Bookings**
 - Upcoming bookings**
 - Making bookings – online/phone**
 - Cost of hire**
- 14. Any Other Business**

Date of next meeting Wednesday 7 July 2021 at 7 pm