



Kelsale Village Hall

Registered Charity No. 267376
Bridge Street
Kelsale
IP17 2PB

Kelsale Village Hall Management Committee

ANNUAL GENERAL MEETING

WEDNESDAY 3 MARCH 2021 AT 7.00 PM

VIRTUALLY BY ZOOM MINUTES

The Chair opened the meeting at 7.02 and welcomed all to the meeting.

Present: Trustees Chris Burslem (CB), Mary Clarke (MC), Peter Ewart (PE), Simon Ransome (SR), Kayleigh Stubbs (KS), **Committee Members** Bertie Buttle (BB), Simon Francis (SF), Liz Flight (LF) and Kerry Vince (KV) **Public** Eileen Cuthbert (EC), David Granville-George (DGG), Sue Granville-George (SGG), Rob Holden (RH) and Alan Revell (AR)

1. Apologies for absence

Caroline Harker (CH) and Elizabeth Masterton-Smith (EM-S) sent apologies for the meeting.

Minutes of the last AGM held Wednesday 4th March 2020

It was noted that there was a typing error in the date of the AGM, which referenced 2019. It was agreed that this should be amended to 4 March 2020. MC also noted that the Treasurer's report referred to in those minutes and approved in the 2020 AGM was wholly inaccurate and that it must be noted that all the financial reports could not be relied on. Subject to the caveat about the then Treasurer's report (A J Bouton) the amended date and correcting KS's name, the minutes were agreed and signed by the Chair

2. Matters Arising

None except amendments referred to in 3 above.

3. Chair's report on the year's work and proposals for minor amendments to constitution

MC presented her report that had been circulated to the Committee beforehand. A copy is attached to these minutes. She expressed a wish that we could move forward with potential improvements to the Village Hall building including the possibility of disabled access and confirmed it was the wish of the entire Committee to do so with full consultation and agreement with all concerned stakeholders. MC thanked EC and SGG for their hard work as trustees in such difficult circumstances in the first part of 2020 and generally over the years for their work for the Hall and the Community. MC proposed the adoption of her report and that was seconded by SR.

4. Treasurer's Report

PE presented a full financial report to the meeting and copies of his reports are attached. He expressed his concern about transactions prior to the last AGM and the difficulties of ensuring accuracy at that date and confirmed that all the data used in the preparation of his reports was derived from the bank statements for the Village Hall.

There was discussion of the significance of Power4KcC and it was agreed that further information would be sought about this, to update the presentation given by Keith Dickerson on the subject in September 2020. DGG referred to the success of the Hundred Club for the current year and MC thanked him and all other members of the Committee for their sterling efforts in expanding the membership and increasing the profitability of the Club.

5. **Adoption of accounts for 2020** SR proposed and KS seconded the adoption of the accounts.

6. **Adoption of nominees from user groups** In light of the fact that most user groups were no longer in existence or operating it was agreed that the Committee would proceed with its current membership,



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noting that if any future user group wished to be represented on the Committee this would be viewed extremely positively. EM-S has given notice that a new Representative of the PCC and Messy Church will be notified to the Committee in due course.

7. Election of Committee Members

It was confirmed that all current members of the Committee were happy to stand again, and all were unanimously elected. PE confirmed that he wished to resign as Treasurer due to pressure of work but would be keen to remain as a trustee. MC confirmed that we would be actively seeking a new Treasurer and thanked PE on behalf of the Committee for his work in sorting out the financial reporting and accounts for the year. LF agreed that a note could be put in Community News about our search for a new treasurer.

8. Officers appointed unanimously by the Committee

Chair – Mary Clarke
Secretary – Caroline Harker Treasurer – vacant
Bookings – Kayleigh Stubbs Website and media – Kerry Vince

9. Future of the Village Hall post Covid

The future use of the hall and its purpose was discussed and KV provided much food for thought on how events, classes etc. might be taken forward. It was agreed that this would be an agenda item for the Committee at all future meetings. AR referred to its potential use for conferencing and the use of the building for emergency planning was raised by CB who thanked LF for her great support in his work on the subject.

10. Any Other Business

DGG raised the possibility of a post-lockdown celebration and there was discussion of whether the KSC licence could be extended to cover the whole building which would be extremely useful for events, weddings, parties etc. in the Village Hall and hopefully mutually beneficial for KSC and KVH.

11. MC thanked all who had attended for their helpful contributions not only during the meeting but also over the year to the work of the Village Hall.

Date of next AGM March 2022 on a date to be confirmed.