



Kelsale Village Hall

Registered Charity No. 267376
Bridge Street
Kelsale
IP17 2PB

Minutes of Kelsale Village Hall Management Committee Meeting Wednesday 2nd March 2022 at 7.30pm

Present - Trustees

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|--------------------------|--------------------|------------------------------|
| Mary Clarke – Chair (MC) | Simon Ransome (SR) | Chris Burslem (CB) |
| Kayleigh Stubbs (KS) | Bertie Buttle (BB) | David Granville-George (DGG) |
| Caroline Harker (CH) | | |

Present Public for part of meeting – Rob Holden Amy Littlejohn

Apologies – Committee Members

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|---------------------------------|------------------|
| Elizabeth Masterton-Smith (EMS) | Peter Ewart (PE) |
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- 1. Present:** The Chair (MC) opened the meeting at 7.30pm and welcomed those present and introduced everyone.
- 2. Rob Holden** introduced local artist **Amy Littlejohn (AL)** who presented her ideas for reinstating the Kelsale Art Show. It was agreed subject to the approval of the Open Gardens team that we would run the show on the same weekend – ie 11 and 12 June 2022. Show to open at say 10.30 - 4. Exhibitors limited to 5 works. Commission to hall is 10%. All to create a postcard for auction. We would serve teas etc on Saturday so as not to compete with the Open Gardens teas on Sunday 12th June. AL will write text for Community News and design a poster. She will support with facebook and nextdoor information and also with distribution of posters. The Committee thanked AL very much for her enthusiasm and bringing the ideas to us. **RH** and **AL** then left the meeting.
- 3. Apologies for Absence:** see above
- 4. Declarations of Interest:** None
- 5. Minutes of last meeting:** The minutes for the meeting held on Wednesday 2 February 2022 were approved by the committee, proposed by SR and seconded by KS.
- 6. Treasurer's Report:**
 - Due to PE's apologies caused by illness it was agreed we would ask him to distribute the bank statements in advance of the next meeting and report to the next meeting.
 - 100 Club** – DGG provided an update of the current list of members of the 100 Club. He said that he had so far issued 129 numbers. The Committee thanked DGG for his excellent management of the club and the funds raised through increased membership.
- 7. Website management, amendment, and fees** – MC reported that she had met Jess Palmer at Neon Content as suggested by PE in the last meeting and received a proposal



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for maintaining the website. All agreed that Jess's proposal was good and it was unanimously approved. –**CB** proposing and **KS** seconding. The cost will be £28 per month and additional ad hoc work must be approved by 2 trustees as usual.

8. Update on pre-planning application & report on building condition

SR updated the Committee on the preplanning application and said that it would be submitted and circulated to all in the next 7 days or so. The KSC sign was discussed, and it was agreed that further information would be needed prior to adding that to any application so it would not be included at this stage. **SR** confirmed that the gas supply had finally been closed into the Committee Room but could be reinstated if ever this was required.

BB confirmed that KSC was prepared to attend a further meeting with Tim Buxbaum architect to discuss plans and this will now be arranged.

9. **Fundraising – calendar for 2022** MC and KS gave a full update on the proposed fundraising events consisting of a quiz, line dance or ceilidh, Open Gardens, Jubilee, Flower and Produce Show and Christmas Fayre. It was agreed that there would be a further meeting of the fundraising subcommittee on 21 March 2022 to make progress. **Events are:** 7 May 2022 Quiz with hot supper and raffle (probably lasagne salad and garlic bread).

The hall will open for teas for the Kelsale Open Gardens event on 12 June 2022 and over the same weekend Kelsale Art Show will open to all on Saturday and Sunday 11 and 12 June 2022. Flower and Produce Show will be held on 17 September 2022 We also hope to organise a line dance or ceilidh in October Saturday 10 December 2022 - Christmas Fayre. **Action: MC to arrange a meeting of the fundraising sub-committee**

10. Update on former treasurer and insurance

MC updated the committee.

11. **AGM** – it was agreed the AGM would take place at 7.30pm on 13 April 2022 immediately before the normal monthly meeting.

12. **Report from Social Club** – **BB** confirmed KSC is doing well, and memberships are now due - £10 pa. All members of the committee were encouraged to renew their membership.

13. **Correspondence** MC gave an update on the insurance claim being pursued with Zurich.

14. **Bookings** KS confirmed there was little to update since the last meeting.

15. **AOB** **DGG** proposed we should invite new clubs to set up in the hall and produced a draft poster – it was agreed it was an excellent idea and we would offer 2 free meetings to new clubs.

Date of next meeting Wednesday 13 April 2022 at 7.30pm

*****Meeting was closed by the Chair at 8.40pm *****